

North View Fire District  
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January 29, 2026  
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on January 29, 2026, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on January 29, 2026. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21, 315 E. 2550 N., North Ogden, Utah, is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright  
Vice-Chairperson Jay Johnson  
Trustee Leonard Call  
Trustee Chris Clark  
Trustee John Arrington  
Trustee Meredith Aardema  
Trustee Kristen Mechem  
Chief Kristopher Maxfield

Staff Present:

Deputy Chief Fire Marshal Ryan Barker  
Deputy Chief Jeremiah Jones  
Battalion Chief Thomas Maples  
Nicci Roylance, District Clerk  
Jeff Davis, Accountant

Public Present:

Kevin Karras

1. **Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.**

- Chairperson Wheelwright welcomed the board and the public to the meeting at 5:07 p.m. Trustee Mechem led everyone present with the Pledge of Allegiance. Trustee Mechem read a story. A few years ago, a crew responded to a routine call- nothing unusual on the surface. But because of decisions made long before that day- training standards that were held, equipment that was funded, staffing levels that were protected- the response was anything but routine. The right people were on scene. The right tools were on the rig. The right call was made at the right moment. No one in that home knew this board existed. They didn't know about the budget discussion, the policy debates, or the hard choices. They only knew that help arrived ready, capable, and calm- and that someone they loved came home that night. That's the quiet impact of this work. The decisions made in this room don't stay here. They travel- into neighborhoods, onto roadways, into moments that matter most. And often, the people we serve will never know our names. But they will live with the results of what we decide. **"Decisions made here protect lives out there."**

2. **Consideration to approve the minutes of December 18, 2025.**

- Chairperson Wheelwright stated that the December 18, 2025, meeting minutes were distributed electronically. Trustee Aardema motioned to approve the December 18, 2025, minutes. Trustee Mechem seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	abstained
Trustee Mechem	aye
Trustee Aardema	aye

3. **Consideration to approve the monthly financial transactions for December 2025.**

- Chairperson Wheelwright stated that the financials were distributed electronically. Trustee Aardema asked about the transactions for the fish water, which Chief Maxfield stated is our spot-free water for washing our equipment.
- Trustee Aardema asked about the Heavy Rescue bonuses. Chief Maxfield stated that we have three employees on the County Heavy Rescue team who receive an annual bonus from the State.

- Trustee Aardema asked about the ice bath transactions. Chief Maxfield stated that these were purchased through our health and wellness budget item for both stations.
- Jeff Davis, Accountant, led a discussion on year-to-date budget items that are close to over budget and on our overall status.
- Trustee Arrington asked about the Fire Prevention revenue. Deputy Chief Barker stated that it is for our business reviews for sprinklers that we receive by our fee schedule.
- Trustee Arrington asked about the vehicle and operations line items, and ambulance repairs.
- Trustee Arrington asked about the employee reimbursement line item. Nicci Roylance, District Clerk, stated that the employee reimbursed our uniform inventory, which is a flow account.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	aye
Trustee Mechem	aye
Trustee Aardema	aye

4. **Public Comments**

- Chairperson Wheelwright stated that Kevin Karras was the only member of the public present. Kevin Karras stated he had nothing at this time.

5. **Appointing Nicci Roylance as District Clerk, Appointing Chairperson, Vice-Chairperson, and Treasurer.**

- Chairperson Wheelwright recommended Nicci Roylance be appointed as the District Clerk, Chairperson Wheelwright as Chairperson, Vice-Chairperson Johnson as Vice-Chairperson, and Cameron West as Treasurer. Trustee Arrington motioned to appoint Nicci Roylance as District Clerk, Chairperson Wheelwright as Chairperson, Vice-Chairperson Johnson as Vice-Chairperson, and Cameron West as Treasurer. Trustee Clark seconded the motion.
- A discussion was held among the Board regarding the Treasurer's compensation and duties. Chairperson Wheelwright stated that the duties should be paid adequately. Kevin Karras stated that the Treasurer needs to be aware that they would be responsible for the District's fiduciary duties.

Voting

Chairperson Wheelwright	aye
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Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	aye
Trustee Mechem	aye
Trustee Aardema	aye

6. **Discussion and/or action of the Annual Conflict of Interest Disclosure Form.**

- Nicci Roylance, District Clerk, stated that the Board members need to file an Annual Conflict of Interest Disclosure. Nicci Roylance, District Clerk, stated she would get them to the Trustees for their signature tonight.

7. **Discussion and/or action of the 2025 Data Overview.**

- Deputy Chief Jones presented the 2025 Data Overview.

8. **Administration Report**

- Chief Maxfield thanked the members of the Board for those who attended the Badge Pinning and Push-in for the Ambulance.
- Chief Maxfield stated that he held one-on-one meetings with each employee and had great discussions about their future.
- Chief Maxfield stated that next month, he will review the Strategic Planning for the upcoming year so the Board can make decisions.
- Chief Maxfield stated that the County raised its taxes and that the PMA program will increase by 594,000 to 635,500 for the upcoming year.
- Deputy Chief Barker stated that we had pushed in the new ambulance today.
- Deputy Chief Barker stated that he will meet with Siddons Martin on Monday to begin drafting specifications for the next ambulance, which could be completed in a year.
- Deputy Chief Barker presented an RDA issue for discussion later.
- Deputy Chief Jones stated that we had been approved for a \$300,000 Wildland Grant. Deputy Chief Jones shared ideas for obtaining the homeowner's permission for the grant.
- Deputy Chief Jones stated that HB-48 was discussed at Winter Fire School regarding home inspections within the Wildland infrastructure.

9. **Chairperson's Report**

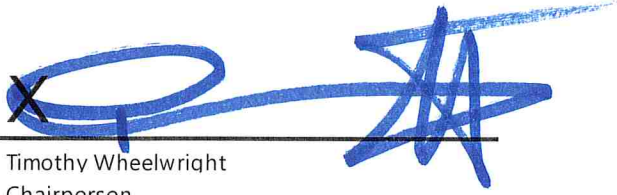
- Chairperson Wheelwright did not have anything at this time.

10. **Other and /or Identify matters for future consideration and or action.**

- Trustee Mechem asked if we could get some new chairs for the Board.

11. **Adjournment**

- Vice-Chairperson Johnson motioned to adjourn the meeting at 6:26 p.m.  
Trustee Mechem seconded the motion.



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Timothy Wheelwright  
Chairperson



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Nicci Roylance  
District Clerk

This meeting was approved on 02-26-26.