

North View Fire District  
315 E. 2550 N.  
North Ogden, UT 84414  
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January 16, 2025  
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on January 16, 2025, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on January 16, 2025. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright  
Vice-Chairperson Jay Johnson  
Trustee Cameron West  
Trustee Meredith Aardema  
Trustee John Arrington  
Trustee Kristen Mechem  
Chief Kristopher Maxfield

Excused:

Trustee Chris Clark

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker  
Deputy Chief Jeremiah Jones  
Battalion Chief Thomas Maples  
Nicci Roylance/District Clerk  
Jeff Davis, Accountant (electronically)

1. **Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance**

- Chairperson Wheelwright welcomed everyone to the meeting at 5:00 p.m. Vice-Chairperson Johnson led the board and public in the Pledge of Allegiance and shared an audio clip about the fire service.

Voting:

Chairperson Timothy Wheelwright	yes
Vice-Chairperson Jay Johnson	yes
Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	yes

2. **Consideration to approve the minutes of December 19, 2024**

- Chairperson Wheelwright stated that they were emailed through Boardable.
- Trustee Aardema motioned to approve the December 19, 2024, meeting minutes. Trustee Mechem seconded the motion.

Voting:

Chairperson Timothy Wheelwright	yes
Vice-Chairperson Jay Johnson	yes
Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	yes

3. **Consideration to approve the monthly financial transactions for December 2024**

- Chairperson Wheelwright stated that financial transactions were emailed through Boardable.
- Jeff Davis noted that we were up to date with the year-end.
- Trustee Mechem motioned to approve the December 2024 financial transactions. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Timothy Wheelwright	yes
Vice-Chairperson Jay Johnson	yes

Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	yes

4. **Appointing Nicci Roylance as District Clerk and HR Manager, Appointing Chairperson and Vice-Chairperson, and Leonard Call as Treasurer.**

- Chairperson Wheelwright stated that these appointments need to happen annually.
- Chairperson Wheelwright noted that all these people are still willing to do these duties.
- Trustee West motioned to approve Nicci Roylance as District Clerk and HR Manager, Chairperson Wheelwright, Vice-Chairperson Johnson, and Leonard Call as Treasurer. Trustee Mechem seconded the motion.

Voting:

Chairperson Timothy Wheelwright	yes
Vice-Chairperson Jay Johnson	yes
Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	yes

5. **Discussion and/or action of the Annual Conflict of Interest Disclosure Form.**

- Nicci Roylance, District Clerk, stated this was for all board members. Employees must disclose any conflict of interest and post it on the website to comply annually.

6. **Public Comments**

- Chairperson Wheelwright stated that there was no public in attendance

7. **Discussion and/or action on the Strategic Plan Compliance Report.**

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- Chief Maxfield showed the Strategic Plan Compliance Report and stated that we are meeting our Strategic Plan.
- Deputy Chief Jones presented a total call report for fire and medical.
- Deputy Chief Jones also stated the area's response time, year, and response times.
- Deputy Chief Jones stated that the data will help decide where the next station should be built.
- Discussed how to get the correct data for the District to be accredited.

**8. Discussion and/or action the 2024 Training Report and 2025 Training Plan**

- Battalion Chief Maples presented the 2024 Training Report.
- Battalion Chiefs stated that he met with each crew and how they can master the basics of the fire service.
- Trustee Arrington found it very valuable to see that the training is happening, that our people are educated, and that they know the hours behind it.
- The Trustee was very grateful for the information.

**9. Discussion and/or action on the Paramedic Program**

- Chief Maxfield stated that the Paramedic Program Contract will go into effect on July 1, 2025.
- Chief Maxfield outlined the agreement for the Board.
- Trustee West motioned to approve the Interlocal Paramedic Agreement between North View Fire District and Weber County. Trustee Mechem seconded the motion.

**Voting:**

Chairperson Timothy Wheelwright	yes
Vice-Chairperson Jay Johnson	yes
Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	yes

**10. Administration Report**

- Chief Maxfield stated that our PPE budget will be over because of three new employees.
- Vice-Chairperson Johnson asked about the new remodel. Deputy Chief Barker stated that we are painting this week.

11. Chairperson's Report

- Chairperson Wheelwright and Trustee Aardema had to leave at 5:52 p.m. Vice-Chairperson Johnson took over the meeting and stated that Chairperson Wheelwright stated he did not have any business to discuss.

12. Other and/or Identify matters for future consideration and or action

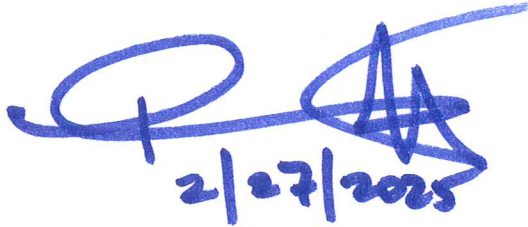
- None of the board had anything at this time.

13. Adjournment

- Trustee West motioned to adjourn the meeting at 6:18 p.m. Trustee Mechem seconded the motion.

Voting:

Chairperson Timothy Wheelwright	Left at 5:52 p.m.
Vice-Chairperson Jay Johnson	yes
Trustee John Arrington	yes
Trustee Cameron West	yes
Trustee Kristin Mechem	yes
Trustee Meredith Aardema	Left at 5:52 p.m.



2/27/2025

Nicole Roylance  
APPROVED 2/27/2025