

North View Fire District
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North Ogden, UT 84414
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March 27, 2025
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on March 27, 2025, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on March 27, 2025. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Meredith Aardema
Trustee John Arrington
Trustee Kristen Mechem
Trustee Chris Clark
Chief Kristopher Maxfield

Staff Present:

Deputy Chief Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Battalion Chief Thomas Maples
Nicci Roylance, District Clerk
Jeff Davis, Accountant
Leonard Call, Treasurer

Public:

1. **Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.**

- Chairperson Wheelwright welcomed everyone at 5:00 p.m. to the Fire Board.
- Trustee Aardema led the Board and Public in the Pledge of Allegiance and prayer, and she quoted “With all thy getting, get understanding” (Proverbs 4:7). “Peace cannot be kept by force; it can only be achieved by understanding.” Albert Einstein

2. **Consideration to approve the minutes of February 27, 2025.**

- Chairperson Wheelwright stated that the minutes had been distributed by email.
- Vice Chairperson Johnson motioned to approve the February 27, 2025 minutes. Trustee Mechem seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aaredema	aye

3. **Consideration to approve the monthly financial transactions for February 2025.**

- Chairperson Wheelwright stated that the February 2025 transactions were emailed to the Board, and Jeff Davis noted the summary in the email.
- Trustee Arrington asked about the Impact Fees.
- Discussion was had on the upcoming agenda item of the Impact Fees.
- Jeff Davis stated that we receive those quarterly and that Harrisville owes us one quarter.
- Discussion was had on the Social Security refund.
- Trustee Arrington motioned to approve the February 2025 financials. Trustee Clarks seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aaredema	aye

4. **Public Comments**

- There were no Public Comments

5. **Discussion and/or action to approve the Notice of Intent to Prepare the Impact Fee Facility Plan (IFFP) and Impact Fee Analysis (IFA).**

- Deputy Chief Barker stated that we never did the notice to do a Impact study and will need to approve the Notice of Intent.
- Deputy Chief Barker stated that Nicci Roylance, District Clerk, will give a ten-day notice before next month's meeting.
- Deputy Chief Barker stated that the rates will be going up.
- Chairperson Wheelwright stated he would like a discussion at next month's meeting.
- Trustee Aardema motioned to approve the Notice of Intent to Prepare the Impact Fee Facility Plan (IFFP) and Impact Fee Analysis (IFA). Vice-Chairperson Johnson seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

6. **Discussion and/or action for the Ambulance Fleet**

- Deputy Chief Barker presented the contracts for the upcoming Ambulance.
- Trustee West motioned to approve the contract with Siddons Martin for a new ambulance. Trustee Mechem seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

7. **Discussion and/or action for the Presentation of the revised Annual Strategic Plan**

- Chief Maxfield presented the Annual Strategic Plan. He stated North View Fire District's Mission Statement, Values, Vision, and Community Purpose.
- Chief Maxfield went over the Paramedic Program goals from last year.
- Chief Maxfield said we procured the County Paramedic Program for North View Fire District.
- Chief Maxfield stated that we wanted to be a data-driven District.
- Chief Maxfield stated that Deputy Chief Jones has worked hard to get the correct data.
- Deputy Chief Jones presented the first quarterly Data.
- Chief Maxfield showed the District maps and presented the goals for the quarterly reports.
- Deputy Chief Jones presented the benchmarks for turnout on medical and structure calls.
- Chief Maxfield stated our ISO goals and said it would help change our ISO score.
- Chief Maxfield stated the goals of Heavy Rescue and noted that everyone should be an extrication tech and rope level certified by July.
- Chief Maxfield stated that we are working on the North View Fire District Accreditation.
- Chief Maxfield stated that Nicci Roylance will take the SHRM CP test to be certified in Human Resources. Chief Maxfield stated the goals for the upcoming staffing plan.
- Chief Maxfield stated the Vehicle Plan. Chief Maxfield stated the Station Master Plan.
- Chief Maxfield stated on the Career Ladder that he thinks we should wait on this goal and not fund it this coming year.
- Chief Maxfield stated that we are training quite extensively with the Training Officer.
- Chief Maxfield stated that we have Mental Health goals.
- Chief Maxfield showed the Administrative Scan of the portfolios and showed where we feel we scored as an Administration.
- The goals were discussed, specifically the goal of an ISO score of one. Board members agreed to this goal.
- Discussion was had on the placement of the next station.
- Chairperson Wheelwright was excused from the meeting at 6:00 p.m.
- Trustee Clark motion to adopt the Strategic Plan. Trustee Clark seconded the motion.

Voting

Chairperson Wheelwright	excused from the meeting at 6:00 p.m.
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye

Trustee Mechem aye
Trustee Aaredema nay

8. Administration Report-

- Chief Maxfield stated that there was nothing at this time.

9. Chairperson's Report

- Vice-Chairperson Johnson state that he did not have anything at this time.

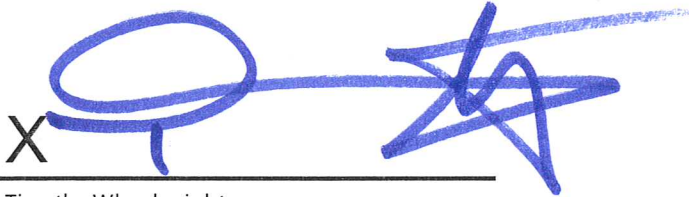
10. Other and/or Identify matters for future consideration and action

11. Adjournment

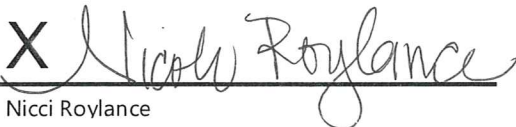
- Trustee Aardema motioned to adjourn the meeting at 6:27 p.m. Trustee Mechem seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aaredema	aye

X 

Timothy Wheelwright
Chairperson

X 

Nicci Roylance
District Clerk

These minutes were approved on April 24, 2025