

North View Fire District  
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February 26, 2025  
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on February 26, 2025, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on February 26, 2025. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright  
Vice-Chairperson Jay Johnson  
Trustee Leonard Call (electronically)  
Trustee Meredith Aardema (electronically)  
Trustee John Arrington  
Trustee Chris Clark  
Chief Kristopher Maxfield

Excused:

Trustee Kristen Mechem

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker  
Deputy Chief Jeremiah Jones  
Battalion Chief Thomas Maples  
Nicci Roylance/District Clerk  
Jeff Davis, Accountant

**1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.** Chairperson Wheelwright welcomed the Board and the public to the meeting at 5:03 p.m. Trustee Clark led the meeting in the Pledge of Allegiance and said a prayer.

**2. Consideration to approve the minutes of January 29, 2026.**

- Chairperson Wheelwright stated that the January 29, 2026, minutes were distributed electronically.
- Trustee Arrington stated he had a question about the minutes, but noticed on the agenda that it would be discussed in tonight's meeting.
- Trustee Arrington motioned to approve the January 29, 2026, minutes. Vice-Chairperson Johnson seconded the motion.

Voting  
 Chairperson Wheelwright aye  
 Vice-Chairperson Johnson aye  
 Trustee Arrington aye  
 Trustee Clark aye  
 Trustee Call aye (electronically)  
 Trustee Mechem excused  
 Trustee Aardema aye (electronically)

**3. Consideration to approve the monthly financial transactions for January 2026.**

- Jeff Davis presented the monthly transactions.
- Trustee Arrington had a question concerning the Fire Prevention Revenue. Chief Maxfield stated it was for sprinkler reviews on commercial businesses and private homes.
- Trustee Arrington had a question about the employee education assistance and whether it had not been used.
- Chief Maxfield stated that it has not been used, and why it hasn't was probably due to not being advertised.
- Trustee Arrington motioned to approve the January 2026 financial transactions. Trustee Clark seconded the motion.

Voting  
 Chairperson Wheelwright aye  
 Vice-Chairperson Johnson aye  
 Trustee Arrington aye  
 Trustee Clark aye  
 Trustee Call aye (electronically)  
 Trustee Mechem excused  
 Trustee Aardema aye (electronically)

**4. Public Comments**

- Kevin Karras was the only person in the present. He had nothing at this time.

**5. Discussion and/or action to approve the Treasurer's compensation.**

- A discussion was held on the compensation to be paid to Cameron West as Treasurer.
- Nicci Roylance stated comparisons from around the County.
- A discussion was held on what our former treasurer was paid for the duties needed for the District moving forward.
- Chairperson Wheelwright stated the agreement of \$200 a month, \$2,400 a year.
- Trustee Aardema motioned to approve the agreed-upon compensation for the Treasurer. Vice-Chairperson Johnson seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	aye (electronically)
Trustee Mechem	excused
Trustee Aardema	aye (electronically)

**6. Discussion and/or action to approve the NVFD Comp Purchasing Policy-USAD and Resolution 26-01 NVFD Purchasing Policy UASD Adoption.**

- Chief Maxfield presented the NVFD Comp Purchasing Policy-UASD.
- A discussion was held on the internal spending amounts for the Chairperson's approval.
- Chairperson Wheelwright asked Trustee Call for his opinion, and he stated that we can try the new limits and revisit them in a year to see if they have worked.
- Jeff Davis, the accountant, asked for clarification on when the Board Chair should be made aware.
- Jeff Davis, the accountant, asked about the aggregate, and Chief Maxfield stated he would investigate it for clarification.
- Chairperson Wheelwright clarified the aggregation from the UASD policy.
- Chairperson Wheelwright asked if our legal had any issues with the policy.
- Vice-Chairperson Johnson motioned to approve the NVFD Comp Purchasing Policy-UASD and the Resolution 26-01 NVFD Purchasing Policy UASD Adoption. Trustee Call seconded the motion.

Voting

Chairperson Wheelwright	aye
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**8. Discussion and/or action to adopt the Cooperative Agreement for Wildland.**

- Chief Jones presented the Cooperative Agreement for Wildland.
- Deputy Chief Jones stated that this contract outlines our responsibilities as the District.
- Deputy Chief Jones stated the previous year's dollar amount is usually \$18,000, manpower, or programs.
- This year it will be \$2000; due to the fire, it will go up in the next few years.
- Nicci Roylance stated that the contract needs to be rewritten with the correct year and that the Board could approve with an amended contract.

Voting  
Chairperson Wheelwright  
Vice-Chairperson Johnson  
Trustee Arrington  
Trustee Clark  
Trustee Call  
Trustee Mechem  
Trustee Aardema  
aye  
aye  
aye  
aye  
aye  
aye (electronically)  
excused  
aye (electronically)

**7. Discussion and/or action to approve the 2026 Weber Paramedic Contract.**

- Chairperson Wheelwright stated that the County asked him to sign the contract before the Board had approved the contract.
- A discussion was held regarding whether we should take the signed document back.
- Chief Maxfield stated that we discuss it as the agenda item, adopt it today, and sign the document dated and signed today.
- Chief Maxfield presented the contract. Chairperson Wheelwright asked if we had signed this contract at the beginning of the year. Chief Maxfield stated that we had.
- A discussion was held on the upcoming new Medic Rescue by the end of the year.
- Chief Maxfield stated that ours will be a reserve.
- Battalion Chief Maples had a question about the contract, and Chief Maxfield stated it concerned our coordination with other agencies.
- Trustee Call motioned to approve the 2026 Weber Paramedic Contract. Vice-Chairperson Johnson seconded the motion.

Vice-Chairperson Johnson  
Trustee Arrington  
Trustee Clark  
Trustee Call  
Trustee Mechem  
Trustee Aardema  
aye  
aye  
aye  
aye  
aye (electronically)  
excused  
aye (electronically)

- Trustee Clark motioned to approve the amended 2026 Cooperative Agreement for Wildland. Trustee Arrington seconded.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	aye (electronically)
Trustee Mechem	excused
Trustee Aardema	aye (electronically)

**9. Discussion and/or action to approve the Fire Marshal's Annual Report.**

- Fire Marshal Barker presented his Annual Report.
- Fire Marshal Barker stated that our crews were assigned Pre-Plans for businesses in the District.
- Chairperson Wheelwright asked how we are recording the Pre-Plans. Fire Marshal Barker stated that we use Flow MSP through ImageTrend.
- Fire Marshal stated that the crews are also checking hydrants throughout the District.
- The Fire Marshal stated that Flow MSP records them and links back to the Fire Marshal when there is a problem with a broken hydrant; he can let the cities and water districts know they need to be fixed.
- Fire Marshal Barker stated that the crews are excited to complete these. Jeff Davis, the accountant, asked whether the schools and citizens are asking what we are doing while our crew is out doing pre-plans and hydrant work. Fire Marshal Barker stated that they do, and they are educating the citizens.

**10. Discussion and/or action to approve the 2025 Training Report and 2026 Training Plan**

Battalion Chief Maples presented his 2025 Training Report.

**11. Discussion and/or action to approve the 2026 Strategic Plan.**

- Chief Maxfield presented the 2026 Strategic Plan and stated that he would like guidance before the Board adopts it in March.
- Chief Maxfield stated that Officers revised the Mission Statement to a shorter Version.
- Chief Maxfield showed the many goals that we met in 2025.
- Chief Maxfield stated that in the future, we need to talk about Station 23.
- A discussion was held regarding what matrices should be used in making this decision.

- Kevin Karras, a citizen present, expressed appreciation for the administration's vision and understood the cost and time it will take to achieve it.
- Trustee Arrington stated that he believes we will need to educate all the cities within the District.
- Vice-Chairperson Johnson referenced a firehouse in Colorado and asked if we could consider other ideas.
- Chairperson Wheelwright said that Station 23 should be explored more in the coming meetings.
- A discussion was held to gather more data before meeting with the architect and Zions in May, rather than in March.
- Chairperson Wheelwright stated that if Chief Maxfield could provide other options and additional data analysis for the upcoming months.
- Chief Maxfield stated he would like Zion to bring them in so they can answer and educate the Board.
- Chairperson Wheelwright stated that building a building isn't just one cost; it is also the personnel, equipment, and apparatus.
- Chairperson Wheelwright stated that when we are ready, we will need an education piece for the community.

### 12. Administration Report

- Chief Maxfield awarded Deputy Chief Barker his Mayor hat so that he knows when he is working as Mayor.
- Chief Maxfield stated that Deputy Chief Jones was offered the Morgan Fire Chief position, and he declined.
- Chief Maxfield stated that Battalion Chief Maples is the Department Head of Fire and Rescue Services.

### 13. Chairperson's Report

- Chairperson Wheelwright stated he did not have anything at this time.

### 14. Other and/or Identify matters for future consideration and/or action.

- Deputy Chief Barker stated that the ambulance had a warranty issue that has been resolved.
- Deputy Chief Barker stated that the 2027 ambulance could be coming in August 2026.
- Trustee Aardema asked about the rainy day fund. Chief Maxfield stated he had just emailed Jeff Davis and Cameron West today.
- Chairperson Wheelwright stated that he would like an update on RDA and CRA.

### 15. Adjournment

- Trustee Clark motioned to adjourn the meeting at 7:45 p.m. Vice-Chairperson seconded the motion.

X

*Jay Johnson*

~~Tim Wheelwright~~ Jay Johnson

vice-Chairperson

X

*Nicci Roylance*

Nicci Roylance  
District Clerk

These minutes were approved March 26, 26.

